

**MALDON DISTRICT  
LOCAL HIGHWAYS PANEL  
MEETING – 13 JANUARY 2012  
Council Chamber, Princes Road, Maldon – at 9.30am**

**MINUTES**

**Present:**

Councillors F A Delderfield (Chairman), A J Cussen, Mrs B D Harker, R Pratt and Mrs M Thompson representing Maldon District Council  
Councillors H M Bass, I Clark, P J Davies, M R Edwards, Rev A E J Shrimpton and Mrs C Taylor, appointed by the Essex Association of Local Councils (EALC) to represent Parish and Town Councils

In attendance: Councillors R G Boyce CC and Mrs P A Channer CC (Essex County Members), Ms R Tanfield and J Simmons (Mid Area Highways Office, Essex County Council), Mr S Jennings (Committee Services/Highways Liaison, Maldon District Council)

**1. Apologies for absence**

An apology for absence was received from Councillor Prof L E Schnurr (Local Strategic Partnership Place Shaping Sub-Group).

**2. Minutes of last meeting**

RESOLVED that subject to the amendment of date mentioned in the first paragraph under 4.1 Localism Schemes (Minute 3 on page 2) to read December 2011, the Minutes of the meeting of the Panel held on 7 October 2011 be approved and confirmed.

Further to Minute 4 – Parking of vehicles advertised for sale on the highway, Officers were urged to seek progress on the introduction of the stickers/posters for affixing to vehicles.

**3. Community Infrastructure Levy (CIL)**

The Panel received a presentation from Keith Blackburn, Senior Infrastructure Funding Officer, Essex County Council. CIL was a levy chargeable by the Planning Authority in relation to most developments provided that it had in place a Core Strategy or similar Local Development Plan and associated Infrastructure Charging Schedule. This would assist the funding of identified infrastructure improvements.

**4. Report of the Mid Essex Area Customer Service Team, Essex County Council**

The Panel considered the report of the Mid Area Customer Service Team on the following items:

- (i) Section 3 - Programme of Works 2011/12 (appendix A to the report)
- (ii) Section 4 - Localism Schemes

- (iii) Section 5 - Future Schemes (appendices B, C, D and F to the report)
- (iv) Section 6 - Highways Rangers (appendix E to the report).

### Programme of Works 2011/12

Updates were provided on the following schemes in the current programme:

- 3 – Burnham on Crouch – design completed
- 12 – Mayland – design completed, programme date awaited
- 15 – Tollesbury – traffic regulation order awaiting publication

In the discussion that followed, Officers advised that there was a budget contingency to enable the completion of those schemes which were turning out at a higher cost than the original estimate. For those schemes not completed at the year end, there would be uncertainty as to actual delivery depending on the progress made with any design work required and work carried out on site. In reply to a question, Officers agreed to provide Councillor H M Bass with clarification of the cost associated with scheme 7 – Great Totham.

Reference was made to scheme 13 – Mundon and it was noted that due to the cost of the proposed weight limit and the present position, it was unlikely that this could be carried forward for completion as part of this year's programme. The scheme would however be retained on the list for inclusion in a future programme.

Reference was also made to the completed scheme of lighting to signage in St Lawrence (undertaken as a Traffic Management Improvement). It was indicated that the signs now lit were not those originally requested by the Parish Council. Officers agreed to look into this and provide feedback to the St Lawrence representative.

### Future schemes

Consideration was given to appendices C and D to the report listing and providing background information and updated Parish/Town Council views on requested schemes, estimated to be within either an over or under £20k category, for inclusion in the programme of 2012/13. There was no indication at this stage what the available budget would be.

At this point Councillor Miss M R Lewis attended the meeting briefly to submit her apology for absence due to other commitments.

As a basis for consideration of a possible programme for 2012/13, the Panel then agreed the status of requested schemes as detailed in appendix D in the two categories as follows:

#### Under £20k

- 04 – Tolleshunt D'Arcy, Chapel Road – new footway – IN (part provision under s106 agreement – on site)
- 07 – Bradwell on Sea, East End Road - Badger Warning Sign– OUT
- 08 – Wickham Bishops, School Road – kerbing of green - OUT
- 09 – Latchingdon, Lawling Road – street lights - IN
- 10 – Little Totham, Plains Road/Loamy Hill Road – heavy vehicles sign - IN
- 12 – Mayland, The Drive – VAS sign post - IN
- 13 – Tillingham, South Street/North Street – Gateway markings - IN

- 14 – Woodham Mortimer, Post Office Road – village hall sign - OUT
- 15 – Langford, Maldon Road – close/reduce layby - OUT
- 16 – Woodham Mortimer, Tom Tit Lane – road markings - IN subject to further advice from Parish Council
- 17 – Little Braxted, Braxted Road/Kelvedon Road – kerbing of green - IN
- 18 – Maldon, London Road – extension of guardrail - IN
- 19 – Althorne, Fambridge Road – village sign – OUT
- 20 – Great Totham, Walden House Road – passing places – IN subject to consultation with the school
- 21 – Asheldham, Southminster Road – Gateway signs – IN
- 22 – Purleigh, Chelmsford Road – 18t weight limit – IN
- 23 – Southminster, Green Lane/Highlands Hill/Foxhall Road – HGV route/signing review – IN
- 24 – Great Braxted, Tiptree Road - Gateway – IN – gateway at both ends of village
- 26 – Althorne, Fambridge Road/Burnham Road/Summerhill – junction hatching – IN
- 27 – Althorne, Fambridge Road – replacement bollards – IN

#### Over £20k

- 2 – Great Totham, Maldon Road - footway – IN
- 3 – Maldon, Spital Road – pedestrian crossing – IN
- 4 – Mundon, Main Road - footway – OUT
- 5 – Southminster, Burnham Road/North Street – pedestrian crossing - IN
- 6 – Tolleshunt Knights, D’Arcy Road – footway - IN
- 7 – Tolleshunt Major, D’Arcy Road/Beckingham Street – walkable verge - IN
- 8 – Heybridge, Heybridge Approach – pedestrian crossing – IN
- 9 – Maldon, Wycke Hill – pedestrian crossing – IN
- 10 – Mundon, Main Road – priority working trial – IN
- 13 – Althorne, Fambridge Road – carriageway widening - IN

#### 4.3 – Highway Rangers

Details of the expenditure to date and of the work undertaken by this service from July to December 2011 were received and noted. Following concerns expressed at the last meeting of the Panel a meeting had been held on 9 November 2011 between County and District Officers to clarify the administrative and reporting processes. A note of the outcome of the meeting had previously been circulated to Panel members.

Councillor Davies referred to a request from Althorne Parish Council for the placement of a socket to install a SID outside the Recreation Ground, which did not appear on the list. Officers would investigate this.

Councillor Bass drew the attention of the Panel to an example of a problem of communication between the Area Office and Wickham Bishops Parish Council following the arrangement of a site visit in September and a lack of subsequent feedback other than to seek details of the site locations in question. Councillor Bass agreed to provide this information to Officers outside the meeting.

## **5. Speed Limits**

The Panel was advised that the review of speed limits, including new requests, was continuing. Any significant progress would be reported to Panel members either at or before the next meeting.

## **6. Other business and arrangements for future meetings**

It was agreed that any future presentation to a Panel meeting should be limited to 15 minutes plus five minutes for questions and discussion.

Circulated with the meeting papers was a process flow chart and accompanying note for Highways Localism Schemes. This was noted together with a request that in future reports the status of schemes can be linked to the chart. Officers were also requested to look at improving the presentation of report documentation submitted for ease of reference and use by Members.

It was reported that a number of street signs had been affected by the recent stormy weather conditions.

It was requested that an update on the introduction of stickers/posters for cars advertised for sale on the highway be provided at the next meeting on 13 April 2012.

The meeting closed at 11.10 am.